



MEMBERSHIP APPLICATION

Central Susquehanna Builders Association (CSBA)

708 Bloom Rd., Danville, PA 17821

Phone (570)966-0625, email: csba@csbapa.org

www.csbapa.org

Select Membership Type

Builder _____ Affiliate _____ Associate _____

Contact Information

Name _____ Business Name _____

Primary Phone _____ Email _____

Mailing Address _____

Position at Business/Title: _____

Business Information

Physical Address (if different from mailing) _____

Business Email _____

Business Website _____

of Years in Business _____ PA Home Improvement Contractor # _____

(For new Builder or Associate Applicants Only)

Primary Business Activity _____ Secondary _____

Recommended for Membership By: _____

Please remit payment of membership dues at time of submitting your application.

\$478 for Builder and Associate Members \$15 for Affiliate Member

Please make checks payable to CSBA.

Signature _____ Date _____

REFERENCES

(For Builder and Associate Applicants Only)

SUBCONTRACTORS: To be completed by BUILDER applicants. Please include name, e-mail, and phone.

1. _____
2. _____

SUPPLIERS: To be completed by BUILDER & ASSOCIATE applicants. Please include name, e-mail, and phone.

1. _____
2. _____

Dues Payments

- Dues payments are billed and collected on an annual basis during your anniversary month. Payments can be made by check or by credit card payment through your CSBA Member Information Center.
- CSBA offers the ability to pay dues on a semi-annual, quarterly, or monthly basis for Builder and Associate members only. If you would like to choose one of these options, please contact the CSBA office prior to submitting your application.
- Dues payments to the Susquehanna Builders Association are not deductible as charitable contributions for federal income tax purposes. However, dues payments may be deductible as ordinary and necessary business expense, subject to exclusion for lobbying activity. Because a portion of your local dues is used for lobbying by NAHB and PBA (\$37.62 NAHB and \$57.75 PBA) is not deductible for income tax purposes for the tax year 2018. Total amount NOT deductible comes to \$117.50
- Total dues amount of \$478.00 goes towards your 3-tiered membership. \$105.00 CSBA. \$175.00 PBA. \$198.00 NAHB.
- Dues amounts are subject to change at the beginning of a new year. Members will be notified of any changes to dues in advanced.

Acceptance into the Central Susquehanna Builders Association membership does NOT guarantee acceptance into any insurance program sponsored by the Pennsylvania Builders Association (PBA). Questions regarding the services and programs available through the Central Susquehanna Builders Association should be directed to our office by calling (570) 966-0625. This application and a check representing one year's **dues of \$478.00, \$15 for Affiliate Members**, should be returned for processing to 708 Bloom Rd., Danville, PA 17821. Applications cannot be processed unless accompanied by a check.

Code of Ethics

*To retain membership status, all CSBA members must abide by the following Code of Ethics.
Please read before signing and submitting this application.*

By signing this application and having my membership approved, I understand that I will be expected to abide by the following Code of Ethics. The purpose of this code of ethics is to ensure a high level of honesty and fair business practices among association members. Members agree to strive to meet the following ideals:

1. Our paramount responsibility is to our customers, our community and our country.
2. Decent housing should be within the reach of every family.
3. Honesty is our guiding business policy.
4. High standards of health, safety and sanitation shall be built into every home and rental unit.
5. Members shall deal fairly with their respective employees, subcontractors, and suppliers.
6. As members of a progressive industry, we encourage research to develop new materials, techniques, equipment and strive to improve methods of single family and multi-family financing, to the end that every home owner and resident of a rental dwelling may get the greatest value possible for every dollar.
7. All sound legislative proposals affecting our industry and the people we serve shall have informed and vigorous support.
8. We hold inviolate the private enterprise system and the American way of life, by refraining from any act intended to restrain trade or suppress competition, and to thereby promote private enterprise and guarantee equal rights for all.
9. As a member of Central Susquehanna Builders Association, I agree to:
 - Maintain the highest standard of professional conduct.
 - Maintain the confidentiality of privileged information entrusted or known to me by virtue of my office.
 - Refuse to engage in or approve of activities for personal gain at the expense of my industry or profession.
 - Use every opportunity to improve public understanding of the role of the building industry.
 - Describe accurately and honestly the price, materials and standards of workmanship in a contract.
 - Use only materials agreed to or exceeding the quality of those specified in the contract.
 - Contractors: Begin the construction process as soon as feasible upon award of a contract and proceed diligently to completion of the project without unnecessary delays.
 - Promptly acknowledges and rectifies obvious defects in products, materials and workmanship within a reasonable time frame.
 - By striving to attain and maintain high professional standards through continued education, quality of workmanship within a reasonable time frame on warranted products supplied by the contractor.

This Code of Ethics for members of the Central Susquehanna Builders Association has been adopted to promote and maintain the highest standards of service in the building industry and conduct among its members. Adherence to these standards is required for membership in the Association and serves to assure public confidence in the integrity and service of the Central Susquehanna Builders Association and the building industry. These responsibilities are assumed freely and solemnly mindful. They are part of our obligation as members of the Central Susquehanna Builders Association, Pennsylvania Builders Association and the National Association of Home Builders.

Applicant's Signature

Date